

## Electronic signatures on Nilfisk Career Portal

1. Once you logged in to the [Nilfisk Career Portal](#), go to the **Candidate Home** page. You will see the documents waiting for review under your tasks. Click on **Review**.

**WELCOME, KOVÁCS ANNA**

**My Tasks**

Thank you for applying. Please review the checklist below to complete any assigned tasks related to your job application:

To Do (1)	Completed (7)				
Task	Job Title	Job Req	Task Status	Date Assigned	Action
Contract	HR Service Coordinator Testing	R009719	Not Reviewed	June 7, 2023	<a href="#">Review</a>

**Welcome**


Nilfisk is dedicated to creating great opportunities that will help us improve the future of cleaning. As our team grows, we are committed to hiring talented and passionate individuals who are excited to build that future.

[Read More](#) ▾

2. You can now download the document and read it. If you accept it, click on the eSign by DocuSign button.  
If you don't accept the document, enter your comments to the **Comments** box and click on **I don't accept**.

**Review Document**

Please click on the link below to review the details of your offer. If you have any questions, please reach out to your designated Recruiter for assistance.

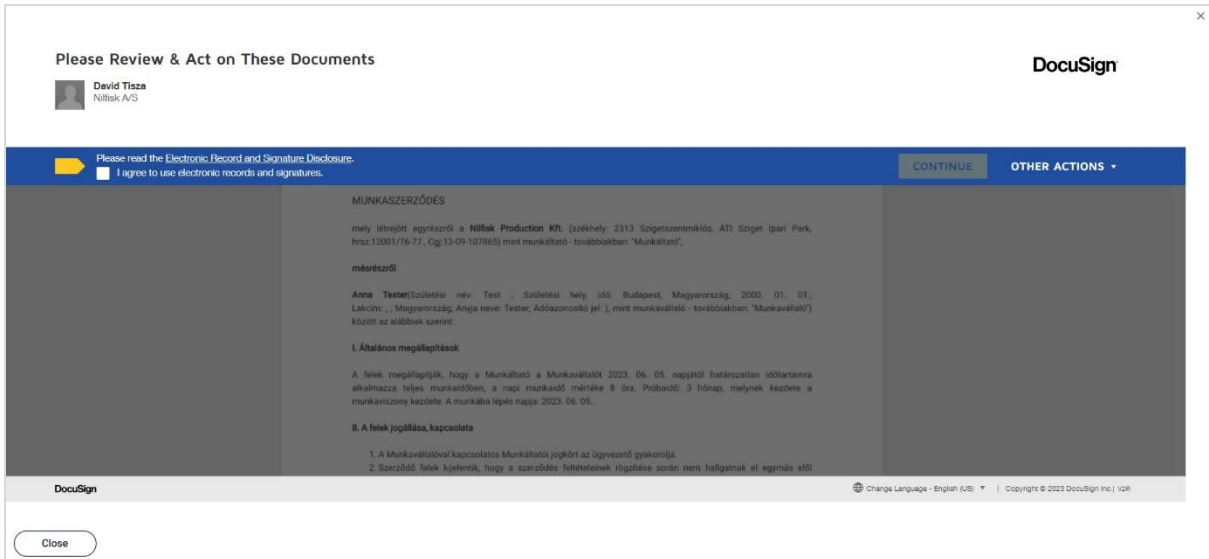
 [HUN Employment Agreement\\_2023 2023-06-05.pdf](#)

Click the below button to e-sign. Please note that when signing documents you will be leaving Workday Service. You may need to wait a few seconds for the signature status of the documents to be updated in Workday before you can submit the Inbox task. Please wait until you are redirected to Workday before you close your browser.

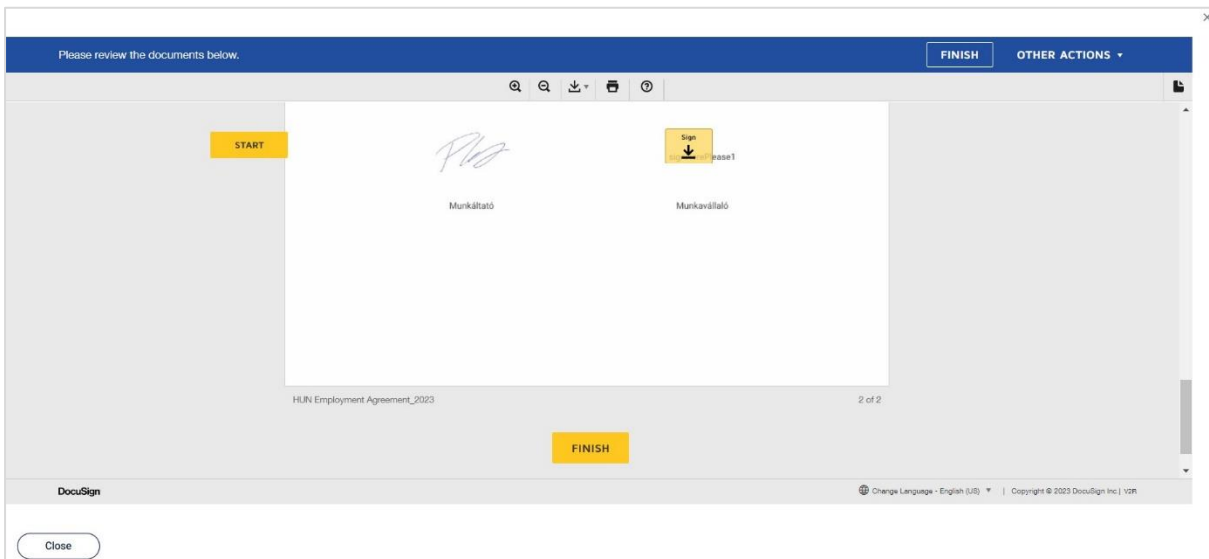
[eSign by DocuSign](#)

[Follow Us](#)

3. Accept the **Electronic Record and Signature Disclosure** in the blue header.



4. Click on the **Sign** button at the bottom of the page.



5. Now you can create a signature in three ways:
  - a. Select an existing style on the **Select Style** tab. You can change the style by clicking on the **Change Style** button on the right side of the window.
  - b. Draw a signature on the **Draw** tab.
  - c. Upload a signature on the Upload tab. In this case, please make sure that the image of the signature contains only the signature on a white background, or without background.

Once you created the background, click on **Adopt and Sign**.

### Adopt Your Signature

Confirm your name, initials, and signature.

\* Required

**Full Name\***  **Initials\***

**SELECT STYLE**   **DRAW**   **UPLOAD**

**PREVIEW** Change Style

DocuSigned by: DS

*Anna Tester* AT

557DE699259C416...

By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

**ADOPT AND SIGN**   **CANCEL**

6. Your signature was inserted to the document. Click on **Finish**.


Done! Select Finish to send the completed document. **FINISH**   OTHER ACTIONS ▾

Nilfisk Production Kft. előzetes beleegyezésével adhatják át harmadik személy részére. Az üzleti titok megtartása a Munka Törvénykönyve 8. § (4) értelmében a munkavállaló kötelezettségei közé tartozik, megszegése esetén az Mt. 78. §-a értelmében munkáltatót megilleti az azonnali hatályú felmondás joga.

5. Jelen szerződés 2./két/ oldalból és 5./6/ fejezetből áll. 2./két/ eredeti példányban készült.

6. Jelen szerződésben nem szabályozott kérdésekben a Munka Törvénykönyvéről szóló 2012. évi I. törvény és az egyéb vonatkozó hatályos jogszabályok az irányadók.

Kelt: Szigetszentmiklós, 2023. 06. 07.



Munkáltató

RequiredSignature AppliedSignature Applied


DocuSigned by:  
*Anna Tester*  
5557DE699259C416...

Munkavállaló



- Finally return to the Nilfisk Career Portal and click OK to send back the signed document to the Nilfisk Talent Acquisition team.

### Review Document

Please click on the link below to review the details of your offer. If you have any questions, please reach out to your designated Recruiter for assistance.

 [HUN Employment Agreement\\_2023 2023-06-07.pdf](#)

Comment

[OK](#) [Cancel](#) [Follow Us](#)  

- You can download the electrically signed document from your **Completed tasks**.

**NILFISK** Nilfisk Careers Search for Jobs [Candidate Home](#) Job Alerts

## Welcome, Kovács Anna

### My Tasks

Thank you for applying. Please review the checklist below to complete any assigned tasks related to your job application:

To Do (0) **Completed (8)**

Task	Job Title	Job Req	Date Assigned
<a href="#">Contract</a>	HR Service Coordinator Testing	R009719	June 7, 2023


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### Review Document

Download and review the attached documents

 [HUN Employment Agreement\\_2023 2023-06-07.pdf](#)

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